

Jim Doyle
Governor

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



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**REAL ESTATE BOARD SCREENING PANEL
Room 179A, 1400 East Washington Ave., Madison, WI
Contact: David O'Connell (608-261-4490)
Thursday, July, 22, 2004**

8:30 A.M and Immediately Following the Board Meeting, if Necessary

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1) (b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1) (f), Stats.
 - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

**REAL ESTATE BOARD
Room 179A, 1400 East Washington Ave., Madison, WI
Contact: Roxanne Peterson (608) 266-5521
Tuesday, July 22, 2004
10:00 A.M.**

1. **CALL TO ORDER**
 - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (May 27, 2004)
4. Presentation of Proposed Stipulations by Division of Enforcement
 - i. Peter M. Skanavis & Metrostar Inc. d/b/a Homeowners Concept
5. Administrative Report (Roxanne Peterson, Director of Direct Licensing)
 - a. Board Roster
 - b. 2004 Board Meeting Dates
 - c. Summary reports on pending court cases, disciplinary cases, administrative rules and legislation.
 - d. Regulatory Digest Articles
6. Review draft of brochure proposed to improve agency disclosure
7. Administrative Rules
 - a. Update on proposed amendment of RL 17 regarding supervision
8. **CONVENE TO CLOSED SESSION** to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)
 - a. Monitoring Report or any that may be Submitted after Mailing of Agenda.
 - b. Case Closings and Case Status Report or any that may be Submitted after Mailing of Agenda.
 - i. 03 REB 149
 - ii. 01 REB 240
 - iii. 04 REB 019
 - iv. 03 REB 183
 - v. 03 REB 188
 - vi. 03 REB 189
 - vii. 03 REB 191
 - viii. 03 REB 192
 - ix. 03 REB 193

- c. Deliberation on Administrative Warnings or any that may be Submitted after Mailing of Agenda
 - i. 03 REB 273 HD
 - ii. 03 REB 273 JT
 - iii. LS0405272 REB Appearance by Respondent at 11:00 am
 - d. Deliberation on Proposed Stipulations or any that may be Signed after Mailing of Agenda.
 - i. Peter M. Skanavis & Metrostar Inc. d/b/a Homeowners Concept
 - e. Deliberation on Proposed Decision
 - f. Deliberation on Proposed Order Fixing Costs
 - g. Deliberation on Case Closings, Administrative Warnings or Disciplinary Actions that may be Submitted after Printing of Agenda
- 9. RECONVENE TO OPEN SESSION
 - 10. Vote on Items Considered or Deliberated upon in Closed Session, If Voting is Appropriate
 - 11. Such Other Items as Authorized by Law
- DOE – Signatures for Proposed Stipulations, Orders and Administrative Warnings.
- 12. Agenda Items for Next Meeting: September 23, 2004
 - 13. ADJOURNMENT

REAL ESTATE BOARD SCREENING PANEL
Room 179A, 1400 East Washington Ave., Madison, WI
Contact: David O'Connell (608) 261-4490
Tuesday, July 22, 2004
Immediately Following the Board Meeting

Closed Session

Board Members to meet with Division of Enforcement to Review Pending Cases

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.